

ePortfolio Rubric

Mr. M. Gonzalez

Scholar's name: _____ Adjudicator's name: _____ Date: _____ Grade: _____

Directions: Circle the box that best describes the quality of the work being evaluated. Only one box should be circled per column. Add the averaged score of the rows to the box on the top right. Round off to the nearest whole number.

Item	Level 01	Level 02	Level 03	Level 04
Name and Heading	- Missing	- Incomplete	- Neat and catchy - No negative space	- All items from level 03. Outstanding effort and creativity are demonstrated
5-8 Sentence Introduction Blurb	- Missing	- Career goal not clear - Very little mention of strengths and skills - Very little mention of character traits - Very little mention of certifications/endorsements	- Clear career goals are outlined - Strengths and skills outlined briefly - Personality and character traits clear - Good mention of certifications/endorsements	- All items from level 03. Outstanding effort and creativity are demonstrated - It is very clear that you are unique and that you stand out above the rest in terms of career and college readiness.
Resume and Cover Letter	- No resume or cover letter - No skills presented anywhere - No work experience page - No references	- Resume or cover letter present but incomplete - Some skills presented but not representative of 3 years in program. - Page with list of some work experience - Some past work references	- Resume and cover letter present and neat - Many nonspecific skills are represented - List of work experience clear - many past work references	- All items from level 03. Outstanding effort and creativity are demonstrated - It is very clear that you are unique and that you stand out above the rest in terms of career and college readiness.
Work Skills Employability Profile	- Missing	- Incomplete WSEP	- Updated WSEP	- All items from level 03. Outstanding effort and creativity are demonstrated
Visual Aides/Multimedia	- No self portrait	- Appropriate self portrait but not lined up neatly with text	- Appropriate self portrait lined up with text	- All items from level 03. Outstanding effort and creativity are demonstrated
Achievements	- No certificates - No college acceptances - No research demonstrated - No employee evaluation	- Page with many certificates - Page with some college acceptances & scholarships or prizes won - Page with research paper or presentation - Incomplete employee evaluation	- Page with many certificates - Page with college acceptances & scholarships or prizes won - Page with research paper and presentation - Employee evaluation	- All items from level 03. Outstanding effort and creativity are demonstrated - It is very clear that you are unique and that you stand out above the rest in terms of career and college readiness.
Layout & Neatness	- Missing or extremely deficient - Very difficult to find information on page - A lot of negative space - Too many grammatical and/or spelling errors	- Difficult to read and find information on pages - disorganized and some negative space - A lot of grammatical and spelling errors - Disorganized and difficult to navigate	- Very little grammatical and/or spelling errors - Concise and neat information - Little to no negative space - Logical organization and easy to navigate	- All items from level 03. Outstanding effort and creativity are demonstrated - It is very clear that you are unique and that you stand out above the rest in terms of career and college readiness.

04 = 100%; 03 = 80; 02 = 60%; 01 = 55%

Comments:
